

## Riverside Surgery

### Practice Appliance Policy (Stoma and Continence)

In order to help reduce over usage and waste of Stoma and Continence Appliances, Riverside Surgery is committed to helping reduce costs associated with this service.

#### Practice Administrative Responsibilities

1. Riverside Surgery will review prescription requests from Dispensing Appliance Contractors (DACs).
2. The normal turnaround time from first receiving a request from a DAC is 48 hours and mirrors the current policy at the Practice.
3. Each patient on the register will receive a letter informing them of the reasons for the control of stoma and continence appliances and collecting data about their usage. They will also be informed that local Pharmacies can also provide the same level of support as DACs.
4. Requests for appliances from DACs will be accepted by FAX but, Riverside Surgery will no longer accept retrospective prescription requests except for all but real emergencies and only for those initiated by patient or their carer.
5. In the event of a patients' death, Riverside Surgery's named prescribing coordinator above will inform the relevant DAC. Any outstanding prescriptions along with any unused stock from Patients home should be returned to the Surgery for destruction.
6. In order to manage the Register, Riverside Surgery will maintain a list of Patients (this is produced from a search from EMIS Web), a sheet in order to manage unique numbers, Patients last 3 months requests and this policy.
7. Correspondence relating to the Patients on the register received from any source will be scanned and attached to the Patients EMIS Web record.
8. Regular reviews of Patients usage of Stoma and continence appliances will be undertaken by the prescribing coordinator and where usage seems higher than anticipated, the coordinator will contact the relevant stoma nurse direct to establish the reason for the increase.
9. Riverside Surgery promotes the use of EPS and where applicable, EPS prescriptions will be sent to DACs otherwise paper prescriptions will be sent.